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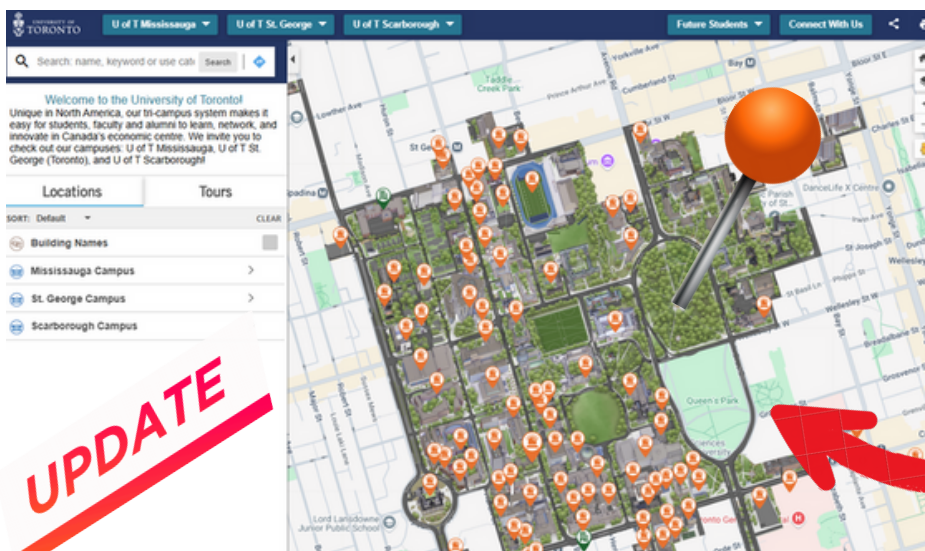
Interested in joining a JHSC?

New Item

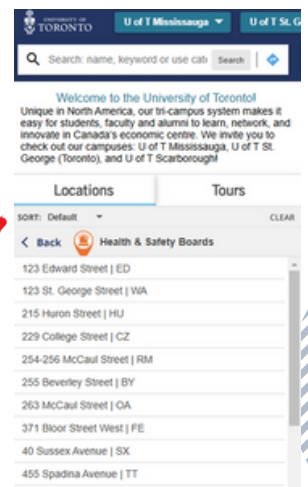
Health & Safety Board (Update)

In partnership with the Communications team, EHS has migrated all 200+ health and safety boards to the official UofT map, providing a centralized, inter-active platform to locate buildings, resources, and services across our tri-campus community.

EHS will continue conducting annual audits of the health and safety boards to ensure accuracy and compliance. Visit EHS's JHSC Health & Safety Boards webpage for steps on how to use the UofT map along with the location list in finding the health and safety boards.



UPDATE



As a reminder, JHSCs are responsible for keeping their respective boards updated throughout the year. If you notice any discrepancies on the UofT map, errors in the location list, or have questions about locating a health and safety board—or if you've recently installed or relocated one—please contact EHS. We'll be happy to assist.

A special thank you to Laurie Bulchak, Web Content Strategist in University of Toronto Communications, for collaborating with the EHS JHSC Team.

### First Aid & Automated External Defibrillators (AED)

#### First Aid Box / First Aid Training / First Aiders

By definition, a first aid box must, at a minimum, contain the items listed in:

- Sections 8, 9, 10, 11, or 16 of Regulation 1101, or
- CSA Standard First Aid Kits for the Workplace (Z1220-17).

EHS provides a guidance document to ensure that each box is adequately stocked and maintained by the respective faculty or department.

Approved and identified First Aiders, responsible for maintaining the first aid box (station), are eligible to take the First Aid Training. EHS maintains a Certified First Aiders List for individuals trained across the tri-campus.

**Resources for First Aiders**

Guidance documents for First Aiders.

- [First Aider's Guidance Sheet](#)
- [University of Toronto First Aid Program](#)
- [Certified First Aiders List](#)

**Required Postings**

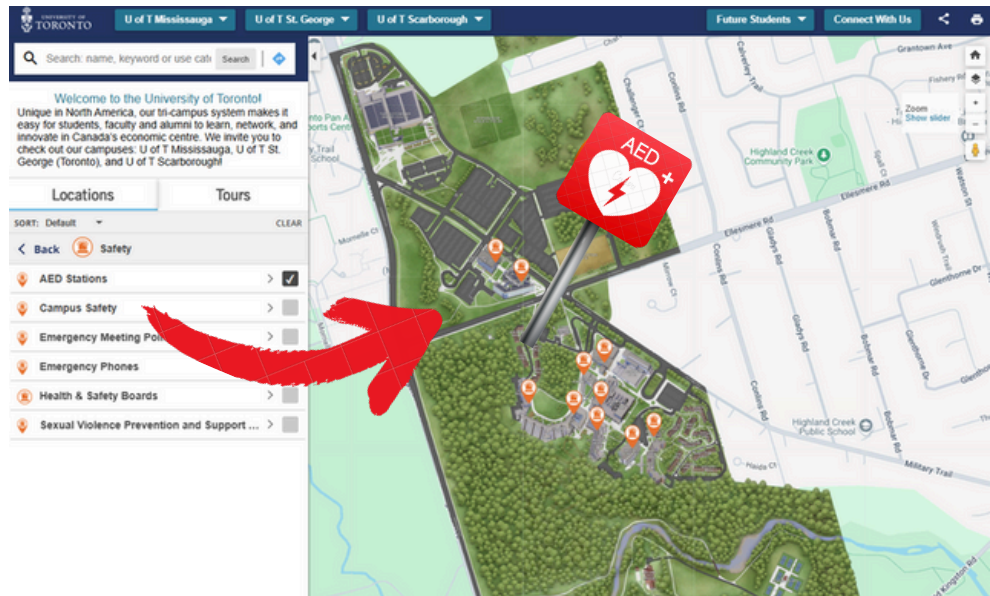
First Aid kit checklists and other required items to be posted at First Aid Stations.

- [First Aid Kit Checklist – Reg 1101](#)
- [First Aid Kit Checklist – CSA Z1220-17](#)
- [First Aid Kit Located Here Sign](#)
- [First Aid Treatment Log](#)
- ["In Case of Injury" Poster \(Form 82\)](#)

### Automatic External Defibrillators (AEDs)

A list of known AEDs across the tri-campus can also be found on the UofT Map:

- ST. GEORGE
- UTM
- UTSC



### JHSC SharePoint & Distribution

All JHSC members can view and download minutes, workplace inspections, etc., via SharePoint and will receive an email when minutes and/or workplace inspections are uploaded. Notices for hygiene testing, reports, etc., are sent to the JHSC via the JHSC co-chairs. Co-chairs are encouraged to distribute information according to internal committee processes and, where applicable, consider membership representing different areas, employee/union groups, etc. All JHSC members can also access notices, reports, etc., via the JHSC SharePoint website.



# Reminders

## **Respiratory Illnesses [e.g. Influenza (flu), Respiratory Syncytial Virus (RSV), COVID-19, and etc.]**

EHS provides resources for [managing respiratory illnesses](#) such as flu, RSV, and COVID-19, and etc. These include guidelines on vaccination, self-screening tools, informational posters, procedures for illness management, and protocols for returning to campus. For further questions, please reach out to [EHS](#).

## **Legionella and Ventilation Testing**

We encourage interested JHSCs to regularly check the [Water Testing Schedule](#) for the most up-to-date information on legionella testing in their building and to contact [EHS](#) if a JHSC worker member is interested in attending the beginning of legionella and/or ventilation testing. You can find it on our website [here](#). For more information regarding legionella, you can visit our [Legionella FAQs page](#).

## **Reporting Health And Safety Concerns**

If you have any health and safety concerns, please report them to your supervisor. Supervisors have responsibilities for health and safety in the workplace, and workers are responsible for reporting hazards to their supervisors. EHS has an [Online Accident/Incident eForm](#) that should be completed and submitted by the worker's supervisor in the event of an incident or injury. Additionally, [EHS](#) is also available to provide support by conducting assessments to identify workplace hazards and providing recommendations to address concerns. JHSC members who are approached by workers about health and safety concerns should also encourage workers to report their concerns to their supervisors and/or [EHS](#) directly.

## **Reporting Indoor Air Quality (IAQ) Concerns**

As always, report any health and safety concerns to your supervisor. [EHS](#) can also be contacted to assess individual situations for any IAQ related questions or concerns. For more information regarding IAQ, you can visit the [IAQ page](#).

[Environmental Health & Safety](#) website contains a lot of information and resources:

- [Monthly JHSC Newsletter](#)
- [Health & Safety \(H&S\) Board, their locations, required posting](#) and links for download. Please inform EHS when a board is installed/relocated as EHS conducts annual updates and audits.
- [Health & Safety Policy](#) and Policy with Respect to [Workplace Harassment](#) and [Workplace Violence](#) which JHSCs are encouraged to regularly review.
- [JHSC coverage per building](#). Please note, updates are regularly made as units move, occupy new space, etc.
- AED Locations are listed on the [U of T Map](#). For more information regarding AEDs, First Aid and First Aid Training, please see [First Aid Training Page](#).
  - Campus Safety vehicles are equipped with AED and first aid kits. In the event of a medical emergency, contact [them](#) after you have called 911, or direct another person to call while
  - you call 911.
- [CUPE3902 Reimbursement Forms](#) for JHSC-related activities. Once approved by the manager co-chair of your JHSC, please forward a copy to [EHS JHSC](#) and [HSO@cupe3902.org](mailto:HSO@cupe3902.org).

## **EHS JHSC SharePoint**

JHSC members can view/download minutes, inspections, etc. via [SharePoint](#) and will receive an email when minutes/inspections are uploaded. All members can also access the notices, reports, etc. via the [JHSC SharePoint](#) website. Please [click here](#) for a tutorial on how to use the new EHS JHSC SharePoint. JHSCs are reminded to regularly send relevant documents to [EHS](#) for upload.



## Workplace Inspections

JHSCs are required to conduct workplace inspections each month so that the entire workplace is inspected by the end of the year. EHS offers various resources such as: online training (EHS415 JHSC Workplace Inspection), [Workplace Inspection Report Template](#), and [Workplace Inspections Tips for Before and After](#) - full listing and resources are available through the EHS site under "[JHSC Listing & Resources](#)".

It is the area supervisor's responsibility to correct any items noted in the workplace inspection report by completing the right side of the table and submitting a completed copy to [EHS JHSC](#). For re-occurring hazards, please include projected timeline for corrective action in the applicable section.

Please review the [Process Table](#) and [FAQs](#) regarding workplace inspections.

## Safety Training

The University offers numerous training courses for its workers, specific to their workplace context ([Administration/Facilities](#), [Lab Environments](#), [JHSC Training](#), etc.) and regularly updates the training courses on an ongoing basis. We encourage the JHSCs to review our training offerings relevant to their specific work and welcome the JHSCs to provide us with any feedback regarding training content. If you have any questions regarding relevant training required for your specific work, please speak with your supervisor. If you have any questions regarding EHS-offered training courses and related University-developed training content, please contact [EHS](#).

## Type 3 Asbestos Abatement Information

Type 3 asbestos abatement air sampling results are available on the Asbestos Data website. For more information, please see [Type 3 Asbestos Abatement Information](#).

## F&S Service Alerts

To receive Facilities & Services (F&S) alerts for building related-services (e.g. service outages, shutdowns, Type 2 and 3 asbestos work), please subscribe to [F&S Alerts](#). Please note: Subscription to F&S alerts is currently available only for St. George at this time.

## Eyewash Inspection

It is the responsibility of the lab to conduct regular eyewash flushing and documentation. For more information, please see University of Toronto [Safety Eyewash and Shower Standard](#).

## Emergency Preparedness

The [University of Toronto's Emergency Preparedness website](#) provides essential resources in responding to crisis or emergency situations for students, faculty, librarians, staff, and affected community members. This platform outlines the University's comprehensive emergency response with its [UTAlert](#), [Campus Status & Important Contacts](#), [Responding to Incidents](#), [During an Emergency](#), and [Emergency Preparedness](#).

## Interested in joining a JHSC?

Please contact [your JHSC](#) for any vacancies. As a reminder, in accordance with the Occupational Health and Safety Act (OHSA), worker members are appointed by their respective union. For more information, please see [JHSC FAQs](#). Alternatively, you can contact [EHS](#) or your union directly.

