



New Items

Accident/Incident eForm (REDCap Survey)

The EHS online Accident/Incident eForm has been updated to a new intake form (REDCap survey).

Start Accident/Incident eForm (RedCap Survey)

If you have bookmarked the old link, update your browser

WHAT'S
NEW?

- ✓ One dynamic form
- ✓ Questions will adjust based on previous answers
- ✓ 20 minutes limits has been extended to 60 minutes
- ✓ The form aligns with Accessibility for Ontarians with Disabilities Act (AODA) requirements
- ✓ A "Save & Return Later" function

If you have any questions, please contact EHS directly.

Annual Health & Safety Board Audit

EHS will be conducting the annual health and safety board audit across the tri-campus and will be reaching out to all JHSC co-chairs regarding the audit.

WHEN?

- From mid-April to end-of-June

WHAT?

- Audit all 200+ board locations
- Board requirement items
- Information matches the location list

IN THIS NEWSLETTER

NEW ITEMS

Accident/Incident eForm (REDCap Survey)

Annual Health & Safety Board Audit

Facilities & Services - Thermal Comfort

Type 3 Asbestos Abatement Information

REMINDERS

Respiratory Illnesses [e.g. Influenza (flu), Respiratory Syncytial Virus (RSV), COVID-19, and etc.]

Legionella and Ventilation Testing

Reporting Health And Safety Concerns

Reporting Indoor Air Quality (IAQ) Concerns

EHS JHSC SharePoint & Distribution

Workplace Inspections

Safety Training

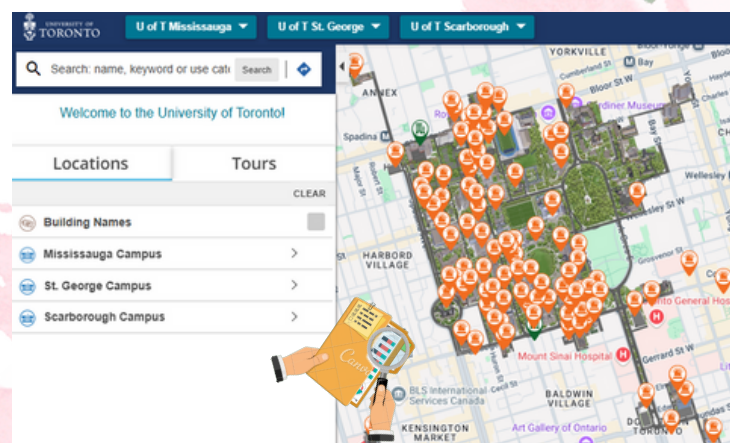
Asbestos Management Program

Facilities & Services Alerts

Eye Wash Inspection

Emergency Preparedness

Interested in joining a JHSC?



Facilities & Services - Thermal Comfort

It's that time of year during the shoulder season when the weather transitions between spring and summer. Building operators in Facilities and Services (F&S) are working diligently during this period.

If you experience thermal discomfort, please **submit a ticket** through the service request form.

(a UTORid login is required)



Service Request Form

Step one: Identify the location where the repair or request is required

Step two: Describe the repair or request

Step three: Provide and/or confirm customer and contact information

For building and grounds emergencies, please call 416-978-3000.

Type 3 Asbestos Abatement Information

Under the University's Asbestos Management Program, asbestos information (including type 3 abatement information) can be found in the Asbestos Data website.

Reminders

Respiratory Illnesses [e.g. Influenza (flu), Respiratory Syncytial Virus (RSV), COVID-19, and etc.]

EHS provides resources for managing respiratory illnesses such as flu, RSV, and COVID-19, and etc. These include guidelines on vaccination, self-screening tools, informational posters, procedures for illness management, and protocols for returning to campus. For further questions, please reach out to EHS.

Legionella and Ventilation Testing

We encourage interested JHSCs to regularly check the Water Testing Schedule for the most up-to-date information on legionella testing in their building and to contact EHS if a JHSC worker member is interested in attending the beginning of legionella and/or ventilation testing. You can find it on our website here. For more information regarding legionella, you can visit our Legionella FAQs page.

Reporting Health And Safety Concerns

If you have any health and safety concerns, please report them to your supervisor. Supervisors have responsibilities for health and safety in the workplace, and workers are responsible for reporting hazards to their supervisors. EHS has an Online Accident/Incident eForm that should be completed and submitted by the worker's supervisor in the event of an incident or injury. Additionally, EHS is also available to provide support by conducting assessments to identify workplace hazards and providing recommendations to address concerns. JHSC members who are approached by workers about health and safety concerns should also encourage workers to report their concerns to their supervisors and/or EHS directly.

Reporting Indoor Air Quality (IAQ) Concerns

As always, report any health and safety concerns to your supervisor. EHS can also be contacted to assess individual situations for any IAQ related questions or concerns. For more information regarding IAQ, you can visit the IAQ page.

Environmental Health & Safety website contains a lot of information and resources:

- Monthly JHSC Newsletter
- All 200+ health & safety boards, its location list, and the required postings
- Health & Safety Policy
- Policy with respect to Workplace Harassment and Workplace Violence
- JHSC coverage per building
- AED Locations for St. George, UTM, and UTSC

EHS JHSC SharePoint & Distribution

All JHSC members can view and download minutes, workplace inspections, etc., via SharePoint and will receive an email when minutes and/or workplace inspections are uploaded. Notices for hygiene testing, reports, etc., are sent to the JHSC via the JHSC co-chairs. Co-chairs are encouraged to distribute information according to internal committee processes and, where applicable, consider membership representing different areas, employee/union groups, etc. All JHSC members can also access notices, reports, etc., via the JHSC SharePoint website. Please [click here](#) for a tutorial on how to use the new EHS JHSC SharePoint. JHSCs are reminded to regularly send relevant documents to [EHS](#) for upload.

Workplace Inspections

JHSCs are required to conduct workplace inspections each month so that the entire workplace is inspected by the end of the year. EHS offers various resources such as: online training (EHS415 JHSC Workplace Inspection), [Workplace Inspection Report Template](#), and [Workplace Inspections Tips for Before and After](#) - full listing and resources are available through the EHS site under "[JHSC Listing & Resources](#)".

It is the area supervisor's responsibility to correct any items noted in the workplace inspection report by completing the right side of the table and submitting a completed copy to [EHS JHSC](#). For re-occurring hazards, please include projected timeline for corrective action in the applicable section.

Please review the [Process Table](#) and [FAQs](#) regarding workplace inspections.

Safety Training

The University offers numerous training courses for its workers, specific to their workplace context ([Administration/Facilities](#), [Lab Environments](#), [JHSC Training](#), etc.) and regularly updates the training courses on an ongoing basis. We encourage the JHSCs to review our training offerings relevant to their specific work and welcome the JHSCs to provide us with any feedback regarding training content. If you have any questions regarding relevant training required for your specific work, please speak with your supervisor. If you have any questions regarding EHS-offered training courses and related University-developed training content, please contact [EHS](#).

Type 3 Asbestos Abatement Information

Type 3 asbestos abatement air sampling results are available on the Asbestos Data website. For more information, please see [Type 3 Asbestos Abatement Information](#).

Facilities & Services Alerts

To receive Facilities & Services (F&S) alerts for building related-services (e.g. service outages, shutdowns, Type 2 and 3 asbestos work), please subscribe to [F&S Alerts](#). Please note: Subscription to F&S alerts is currently available only for St. George at this time.

Eyewash Inspection

It is the responsibility of the lab to conduct regular eyewash flushing and documentation. For more information, please see University of Toronto [Safety Eyewash and Shower Standard](#).

Emergency Preparedness

The [University of Toronto's Emergency Preparedness website](#) provides essential resources in responding to crisis or emergency situations for students, faculty, librarians, staff, and affected community members. This platform outlines the University's comprehensive emergency response with its [UTAlert](#), [Campus Status & Important Contacts](#), [Responding to Incidents](#), [During an Emergency](#), and [Emergency Preparedness](#).

Interested in joining a JHSC?

Please contact [your JHSC](#) for any vacancies. As a reminder, in accordance with the Occupational Health and Safety Act (OHSA), worker members are appointed by their respective union. For more information, please see [JHSC FAQs](#). Alternatively, you can contact [EHS](#) or your union directly.