Safety Plan: Restaurants and Bars

1.0 Scope
Describe the department to which this procedure applies.

This Safety Plan applies to all food and beverage locations owned by the University of Toronto and/or on University premises (St. George, Scarborough, and Mississauga).

2.0 Screening
Describe how screening will be conducted.

1) All individuals are to complete screening prior to coming on University owned/operated premises. The UofT Self-Screening Poster will be posted at all entrances and reminds all entrants to self-screen prior to entry. UofT staff and students are to use Ucheck for self-screening.

2) When dining-in is permitted by public health authorities, each patron who dines-in will be required to complete a log (name, contact information) in the event contract tracing will be needed. This information will be kept for a period of at least one month.

3) Patrons who appear ill with COVID symptoms may be offered alternative reservation arrangements/accommodations, to be assessed on a case-by-case basis. Procedures in the event of a confirmed COVID-19 case or COVID-19 symptoms are available on the EHS website: https://ehs.utoronto.ca/covid-19-information/ProceduresUcheck-confirmedcase-symptoms-illness/.

3.0 Physical Environment/Physical Distancing
Describe measures that will be put in place to provide for physical distancing.

1) An impermeable barrier will be installed at the cashier, food serving and other public facing areas or a physical distance of 2 metres (e.g. strategically placed tables and stanchions) will be maintained between staff and patrons.

2) Staff shift start time, end time and break/lunch times will be staggered as appropriate.

3) Floor decals, tape or other markers will be used to delineate areas and maintain physical distancing (2 metres) for staff and member areas (e.g. areas where queuing may occur).

4) Excess furniture will be removed where possible.

5) Fixed furniture and excess furniture that cannot be removed will have a do not use or have a Restricted Seating sign.

6) Maximum occupancy signs, based on physical distancing, will be posted in common areas (e.g. hostess areas, lobby, elevators, washrooms, staff kitchenettes etc.).

7) Seating plan will follow physical distancing and allowable limits per table under provincial regulation and public health directives. Signage will be applied as appropriate (e.g. Restricted Seating sign).

8) Staff will monitor capacity to comply with allowable limits under provincial regulation and public health directives.

These Safety Plans are written in compliance with provincial regulations and public health directives effective November 13, 2020. They will be amended when necessary to maintain compliance as regulations and public health directives change. They describe the safety plan in place when the facility is open. From time to time provincial regulation and public health directives require some facilities to be closed. Please also refer to unit specific re-entry plans for more information.* Please post this safety plan in a conspicuous place where it is most likely to come to the attention of individuals working in or attending the location.

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9) Physical distancing signage reminders will be posted throughout the facility including stairwells.
10) Where music will be played, it will not exceed the level at which normal conversation is possible, to discourage shouting or yelling. Dancing, singing and live performance of brass or wind instruments are prohibited.
11) Provincial regulation and public health directives regarding opening/closing times and on the sale and service of alcohol will be complied with.
12) Until further notice, no buffet style food service is permitted and all food service will be take out only. Where food is provided, it will be individually served. Utensils, condiments and similar will be individually served/ provided and/or individually wrapped to discourage touching of common surfaces (e.g. multiple people reaching into the same container for forks).
13) If outdoor dining is available and a tent, canopy, awning or similar is used, at least two full sides must be open to the outdoors and not be blocked by walls or other impermeable barriers.
14) Where possible, tasks have been modified to be done virtually, by phone or by email to reducing the number of staff on site at one time.

4.0 Hand Hygiene, Cleaning & Disinfection
Describe hygiene facilities and cleaning/disinfection that will be carried out.

1) Handwashing facilities are available in washrooms. Washrooms will be checked for soap and paper towels on a regular basis during the day.
2) Hand sanitizer stations are available throughout the facility and will be checked regularly during the day.
3) High touch surfaces will be disinfected per the Tri-Campus Caretaking Strategy for Return to the University Campus.
4) Shared equipment and countertop will be disinfected by staff before use. Disinfectant will be provided to staff for use.
5) Staff will conduct additional disinfection on equipment where needed.

5.0 Mask and Face Covering
Describe mask and face covering requirements that will be in place.

1) Except when eating or drinking, all staff and patrons will be wearing a non-medical mask or face covering when they are indoors per provincial regulation and the UofT Policy on Non-Medical Masks and Face Covering.
2) Extra non-medical masks will be kept on-site in the event an individual forgets, damages or loses their own non-medical mask or face-covering.
3) Information on non-medical masks will be posted: NON-MEDICAL Cloth Mask Poster

6.0 Personal Protective Equipment (PPE)
Describe any additional PPE that will be needed (if applicable).
1) In most circumstances, physical distancing will be followed and non-medical masks and face coverings will be worn. Note: non-medical masks and face covering are not considered PPE.

2) If a staff member is not able to maintain physical distancing consistently, a medical grade mask will be used by the staff member. Information on medical masks will be posted: MEDICAL Mask Poster.

3) Where first aid is required, staff providing first aid will follow the Guidance for workplace identified First Aiders during the COVID-19 (Coronavirus) Pandemic and maintain physical distancing if possible. If it is not possible to maintain physical distance due to the circumstances, staff will wear a medical grade mask, eye protection and/or face shield and gloves when providing first aid. Where there is a significant risk of exposure to blood, a disposable gown is to be worn.

For the latest information about U of T’s COVID-19 response, please see the UTogether2020 page and the University's Coronavirus page. Please take the time to review our Frequently Asked Questions (FAQs) and the Human Resources & Equity page on COVID-19 (e.g. Return to Work Processes during COVID-19 Response document). If staff or patrons have a question that is not covered, please consider using the Contact Us button located at the top of the FAQ section to submit your question.