

Good day co-chairs,

Thank you for your continued effort throughout the current emergency situation. We really appreciate all the hard work the JHSCs have been putting in to ensure they remain functional. Please share this with the members of your committee.

We would like to take the opportunity to discuss a few items,

1. Virtual Inspection and Supplemental COVID-19 Checklist

The Ministry of Labour has advised that inspections are still required. We have conducted virtual inspections successfully with a number of JHSCs. We will continue to work with all JHSCs to ensure that inspections are effectively conducted.

To supplement the already existing JHSC workplace inspection template, please implement [this checklist](#) (incorporating COVID-19 protective measure considerations) when conducting workplace inspections.

2. University of Toronto's Guide to a Safe Return to Work

The health and safety of our community is our top priority. The University has developed a robust institutional guideline in keeping with public health guidance regarding COVID-19. This guideline is available [here](#).

3. The University's COVID-19 General Workplace Guideline was sent out to the co-chairs on July 10, 2020. Please remember to share this with the members of the committee. For your convenience the message sent is attached.

4. JHSC Certification Update

Effective May 1, 2020, amendments were made to to the [Joint Health and Safety Committee Certification Program Standard](#), and the [Joint Health and Safety Committee Certification Provider Standard](#).

- JHSC members can now also complete Part One training virtually.
- JHSC members who complete Part One training after May 1, 2020 now have 12 months to complete their Part Two training. The Ministry will no longer approve extensions. JHSC members who do not complete Part Two within 12 months, will need to take the entire Part One training again.

5. JHSC Guest Policy

If a guest wishes to attend a JHSC meeting they may contact both co-chairs 1 week prior to the meeting to make their request. Co-Chairs are expected to discuss the request collaboratively and advise the guest of their decision including what portion(s) of the meeting the guest may attend. If you have any questions regarding guests at JHSC meetings, please contact ehs.jhsc@utoronto.ca.

6. Resources

Here are some resources from the University of Toronto: [Message from the University regarding the Coronavirus \(COVID-19\)](#), [Coronavirus \(COVID-19\) Research FAQ](#), UofT [Utogether](#) page and [EHS COVID-19](#) page.

7. If you have not uploaded all 2019 JHSC minutes/inspections reports yet, please do so immediately. Minutes and inspection reports are to be uploaded to the "[My JHSC Module](#)". A list of Frequently Asked Questions (FAQs) is also available on this webpage, including a "My JHSC" tutorial presentation. If you experience problems with the Module, please contact ehs.jhsc@utoronto.ca.

*For JHSCs with USW members, if not done so already, please add USW to your email distribution list for minutes and inspections (contact: mark.austin@usw1998.ca).

8. Review your local JHSC/H&S bulletin boards to ensure that postings required by the Ministry of Labour are present. A [list of required postings](#) (and links for download) is available from the EHS website.
9. As a reminder, the union reserves its right to appoint or elect its JHSC worker members in accordance with the Occupational Health and Safety Act and the Collective Bargaining Agreement. Request for new JHSC worker members shall be forwarded to their respective Union by the co-chair of the committee. If you have any questions about this process, please contact ehs.jhsc@utoronto.ca, for assistance.

Please feel free to connect with me, as always, anytime should you have questions or concerns.

Thank you,

EHS



Universitys COVID-19
General Workplace Gi