

From: [EHS JHSC](#)
Subject: January 2021 JHSC Newsletter
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Attachments: [image003.png](#)

Apologies for cross-posting

Dear Committee Members,

Happy New Year! We hope that you had a restful winter break. Thank you for your continued effort throughout the current emergency situation. We really appreciate all the hard work the JHSCs have been putting in to ensure they remain functional.

We would like to take the opportunity to discuss a few items,

1. JHSC Guest/Visitor Guideline

JHSCs are encouraged to follow their specific committee level guest/visitor procedures. The following language may be considered: Non-members interested in addressing the JHSC should contact both JHSC co-chairs with their request at least one week before the next-scheduled meeting. The non-member/guest or the JHSC member requesting the attendance of the non-member/guest will discuss the request with both co-chairs. It is anticipated that in most cases both co-chairs will agree to add a guest to the agenda of the next committee meeting. However, after discussing with both co-chairs, a guest may be added to the agenda with the agreement of one co-chair. Co-chairs are expected to discuss the request collaboratively and advise the guest of their decision including what portion(s) of the meeting the guest may attend and to send agenda items/questions in advance of the meeting.

If you have any questions regarding guest requesting to attend a JHSC meeting, please contact the JHSC co-chairs.

2. Appointment of JHSC Members

As a reminder, the union reserves its right to appoint or elect its JHSC worker members in accordance with the Occupational Health and Safety Act. Request for new JHSC worker members shall be forwarded to their respective Union by the co-chair of the committee. If you have any questions about this process, please contact ehs.jhsc@utoronto.ca, for assistance.

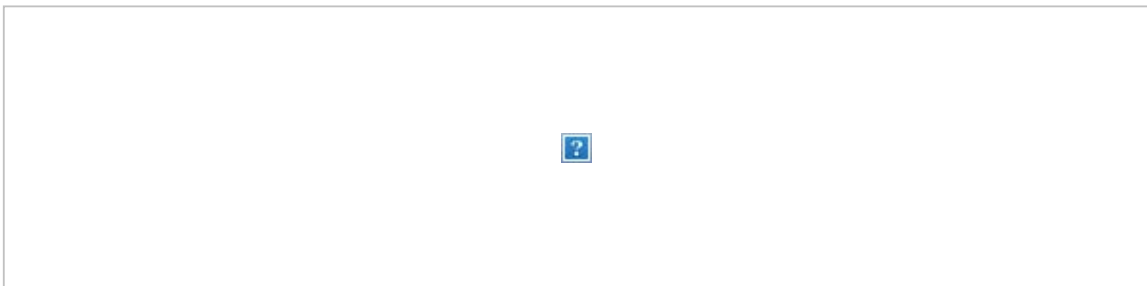
3. New USW Email Address

As per USW's collective agreement, all JHSC minutes, inspections and testing reports are required to be forwarded to them. Please forward those items to: healthandsafety@usw1998.ca.

4. Listserv for JHSC members

If you have not subscribed to the listserv yet, please follow the instructions below.

1. Please send an email with your UTORONTO.CA email to listserv@listserv.utoronto.ca.
2. In the body of the email please paste: **sub EHSJHSC-I firstname lastname**. Please replace **firstname lastname** with your first and last name. Leave the Subject Blank.



5. Recognizing Indigenous Land Acknowledgement

Acknowledging the land is an Indigenous protocol used to express gratitude to those who reside here, and to honour the Indigenous people who have lived and worked on this land historically and

presently. For more information, please see [Land Acknowledgement](#).

6. JHSC Minutes & Inspection Reports

If you have not uploaded all JHSC minutes/inspections reports to date, please do so immediately.

Minutes and inspection reports are to be uploaded to the “[My JHSC Module](#)”. A list of [Frequently Asked Questions \(FAQs\)](#) is also available on this webpage, including a “[My JHSC Module Presentation](#)”.

If you experience problems with the module, please contact EHS JHSC (ehs.jhsc@utoronto.ca).

7. Health and Safety Boards

Please review your local JHSC/H&S bulletin boards to ensure that postings required by the Ministry of Labour are present. A [list of required postings](#) (and links for download) is available from the EHS website.

Please note: EHS conducts annual audits of safety boards on our campuses. The JHSCs are responsible for posting minutes and applicable reports. Please inform EHS when new boards have been installed.

Please feel free to connect with [Irene Tang](#), JHSC Manager, as always, anytime should you have questions or concerns.

Irene Tang

JHSC Manager, EHS

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The University of Toronto is open, but due to COVID-19, staff in EHS are working remotely to support operations as effectively as possible. Note that staff are not available to accept mail or courier deliveries. Please send items digitally or contact me to make alternative arrangements.

[U of T COVID-19 Information](#)

[Research and Innovation COVID-19 Information](#)

If you are attending a planned meeting and require accommodation(s) due to disability, please email me directly and I will work with you to make appropriate arrangements.

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