



(Photo by Daria Perevezentsev)

## New Items

### Eclipse 2024

In preparation for the Eclipse, kindly review EHS' page on [Eclipse Safety](#).

### First Aid Kits & AEDs

Only Identified First Aiders who are responsible for First Aid stations are eligible to take the First Aid Training offered by the University. The University covers the training of two first aiders per first aid station. It is the department's responsibility to ensure applicable signage are posted, kits are inspected and documented using [EHS checklist](#) every three months, etc. If the unit voluntarily chooses to install AEDs, they would be required to operate, inspect, and maintain the device according to the manufacturer's instructions (e.g., frequency, checking the battery and expiration dates of gel pad, etc.). For more information, please see [First Aid Training](#) and [Frequently Asked Questions](#).

### Updated JHSC Reimbursement Form

Kindly use the updated [JHSC Reimbursement Form](#) for applicable JHSC-related activities.

### Type 3 Asbestos Abatement Information

Type 3 asbestos abatement air sampling results are available on the Asbestos Date website. For more information, please see [Type 3 Asbestos Abatement Information](#).

### Accident/Incident Reporting

It is important to report accidents/incidents within 24 hours of the incident. There are two eforms available for employees and non-employees (students, visitors, and contractors). Kindly review the procedure on how to [Report an Incident](#).

## Reminders

### COVID-19 and other Respiratory Illness Resources

UTogether is a one-stop hub of information on how the University is responding to the pandemic. For all the latest information please check the UTogether, and Safe Environment websites. The University of Toronto continually updates our frequently asked questions related to COVID-19 and our community.

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Interested in joining a JHSC?

The University of Toronto is committed first and foremost to the health and safety of our entire community. To achieve this, the University has developed F&S Strategies: Regular Caretaking Service Levels Strategy and COVID-19 heating, ventilation and air conditioning (HVAC) strategy. If additional information on ventilation is required, please contact EHS JHSC with the request. Please note that such requests may require weeks to complete depending on the size and complexity of the ventilation system. In the interim, locations can be assessed on a case-by-case basis.

### **Legionella and Ventilation Testing**

We encourage interested JHSCs to regularly check the [Water Testing Schedule](#) for the most up-to-date information on legionella testing in their building and to contact [EHS JHSC](#) if a JHSC worker member is interested in attending the beginning of legionella and/or ventilation testing. You can find it on our website [here](#). For more information regarding legionella, you can visit our [Legionella FAQs page](#).

### **Reporting Health And Safety Concerns**

If you have any health & safety concerns including indoor air quality (IAQ) concerns, please report the concern to your supervisor. Supervisors have responsibilities for health and safety in the workplace and workers are responsible for reporting hazards to their supervisor. EHS ([ehs.office@utoronto.ca](mailto:ehs.office@utoronto.ca)) is also available to provide support and conduct an assessment to identify workplace hazards and provide recommendations to address concerns. JHSC members who are approached by workers about health & safety concerns should also encourage workers to report their concerns to their supervisor and EHS.

**[Environmental Health & Safety](#)** website contains a lot of information and resources:

- [Monthly JHSC Newsletter](#)
- [Health & Safety \(H&S\) Board](#), [their locations](#), [required posting](#) and links for download. Please inform EHS when a board is installed/relocated as EHS conducts annual updates and audits.
- [Health & Safety Policy](#) and Policy with Respect to [Workplace Harassment](#) and [Workplace Violence](#) which JHSCs are encouraged to regularly review.
- [JHSC coverage per building](#). Please note, updates are regularly made as units move, occupy new space, etc.
- AED Locations are listed on the [U of T Map](#). For more information regarding AEDs, First Aid and First Aid Training, please see [First Aid Training Page](#).
- [CUPE3902 Reimbursement Forms](#) for JHSC-related activities. Once approved by the manager co-chair of your JHSC, please forward a copy to [ehs.jhsc@utoronto.ca](mailto:ehs.jhsc@utoronto.ca) and [H5O@cupe3902.org](mailto:H5O@cupe3902.org).

### **EHS JHSC SharePoint**

JHSC members can view/download minutes, inspections, etc. via [SharePoint](#) and will receive an email when minutes/inspections are uploaded. Please [click here](#) for a tutorial on how to use the new EHS JHSC SharePoint. JHSCs are reminded to regularly send relevant documents to [EHS JHSC](#) for upload.

### **Workplace Inspections**

JHSCs are required to complete workplace inspection of part of their workplace each month such that the whole workplace is completed by the end of the year. EHS offers online training EHS415 JHSC Workplace Inspection, workplace inspection template, Workplace Inspections Tips for Before and After. Please ensure applicable area supervisor completes and sign the inspection form and return a copy to EHS JHSC.

### **F&S Service Alerts**

To receive Facilities & Services (F&S) alerts for building related-services (e.g. service outages, shutdowns, Type 2 and 3 asbestos work), please subscribe to [F&S Alerts](#).

### **Interested in joining a Joint Health and Safety Committee?**

Please contact [your JHSC](#) for any vacancies. As a reminder, in accordance with the Occupational Health and Safety Act, worker members are appointed by their respective union. For more information, please see [JHSC FAQs](#). Alternatively, you can contact [EHS JHSC](#) or your union directly.